



Paper 1C - Public  
Europeana Foundation  
Governing Board Meeting

21 September 2018  
9h30 – 16h45 CEST  
Deutsche Nationalbibliothek  
Adickesallee 1 / 60322  
Frankfurt am Main

**Precis minutes of 19 June 2018 Governing Board meeting**

*The precis has been published on [Pro](#)*

**Attendees:**

- (EN) Elisabeth Niggemann, National Library of Germany, Germany - Chair
- (UZ) Uldis Zarins, National Library of Latvia, Latvia
- (AM) Agnès Magnien, Institut national de l'audiovisuel, France
- (MK) Max Kaiser, Austrian National Library (ONB), Austria
- (JF) Jeannette Frey, Ligue des Bibliothèques Européennes de Recherche (LIBER), Switzerland
- (MP) Martijn Pronk, Van Gogh Museum, The Netherlands left the call at 17:30
- (MS) Merete Sanderhoff, SMK, Denmark
- (SH) Stefan Hahn, Directorate of Arts & Culture of Austrian Federal Chancellery, Austrian Presidency
- (BD) Brid Dooley, FIAT-IFTA, Ireland
- (KH) Karin van Honacker, EURBICA, Belgium
- (JO) Johan Oomen, Netherlands Institute for Sound and Vision, The Netherlands a bit late
- (LH) Lorna Hughes, University of Glasgow, UK
- (DG) Diego Gracia attended on behalf of (CV) Concha Vilarino, Ministry of Education, Culture and Sport of Spain

**Observers:**

- (EF) Elisabeth Freyre, Bibliothèque nationale de France
- (EK) Elsbeth Kwant, Koninklijke Bibliotheek (KB), The Netherlands - left the call earlier

**Apologies:**

- (AB) Axenia Boneva, Ministry of Culture of Bulgaria, Bulgarian Presidency



(JLR) Joke van der Leeuw-Roord, EUROCLIO, The Netherlands  
(PK) Paul Keller, Kennisland, The Netherlands  
(MHS) Monika Hagedorn-Saupe, International Council of Museums Europe, Germany  
(MR) Mirjam Raabis, Ministry of Culture of Estonia, (sitting) Estonian Presidency  
(LA) Lora Aroyo, VU University, Bulgaria

**Europeana Office:**

(HV) Harry Verwayen  
(AV) Albert Verhaar  
(VJV) Victor Jan Vos  
(SA) Shadi Ardalan

**Acronyms in the minutes:**

EF (Europeana Foundation)  
ENA (Europeana Network Association)  
MC (Members Council of Europeana Network Association)  
MS (Member States)  
EC (European Commission)  
DCHE (Digital Cultural Heritage and Europeana)  
CHI (Cultural Heritage Institution)  
AF (Aggregator Forum)  
GS (Generic Services)

**NB:**

Some discussions are omitted from this version as they are deemed confidential to the Governing Board at this point in time. The public meeting papers and documents referred to in these minutes can be seen [here on Europeana Pro](#).

**I. Opening and meeting quorum**

The Chair EN opened the meeting, quorum was reached and the Board adopted the agenda.

**II. Minutes, decisions & actions of 11 April 2018 meeting**



**Decision 1:** The Board approved and adopted Paper 1A the minutes of 11 April meeting subject to a few corrections: a) Berlin Aggregators Forum dates are 22 and 23 March; b) on page 5 under the finance section, Q1 2018 report to be corrected to Q4 2017 report both in the respective papers and in the minutes.

All actions from the 11 April meeting are complete. With reference to action 2 on the aggregators' position towards the white paper on Europeana aggregation strategy 2025, HV and the working group are finalising the white paper. Metis the new ingestion system will be available for internal use after summer but a strategic decision has to be made on the role of Metis for the wider network. BD congratulated Europeana Foundation for the work on metis and the revitalisation of the relationship with the Europeana Aggregator Forum.

**Decision 2:** The Board approved and adopted Paper 1B the decisions & actions from 11 April meeting.

Paper 1C the précis of minutes of 11 April meeting was published on Pro and shared with the DCHE Expert Group in March.

#### **IV. Procurement, Europeana DSI-4**

No update on Europeana DSI-4 tender results.

#### **V. Europeana Network Association - *Merete Sanderhoff***

Paper 3 - Update on Europeana Network Association

MS - Since last winter we've been working in a focussed manner to strengthen Europeana and Europeana communities. The aim is to encourage the MC to take more responsibility especially in their areas of interest/expertise. More from the Network members and less orchestrated by EF, growing sense of community and taking leadership are among the targets to work towards. We are establishing a sense of responsibility to reach out to the Network members. We are pleased with the level of engagement. We are working towards a delicate balance between giving the right amount of support but also taking responsibility. Strengthening the communities, the collaboration of MB, how Europeana communities can be aligned with communities of interest, and merging these are among the topics on the agenda of the MC



meeting on 5-6 July. The MB has prepared a proposal on how to align existing Europeana communities with the communities of interest identified in our March MC meeting.

## VI. Finance & Financial Sustainability

The treasurer JLR has been working with AV and is pleased with the reports.

Paper 4A - Funding update

AV - thanks to MS contributions EF can fully cover the required co-funding for GS-1 and GS-2.

Paper 4B - Cashflow update

**Decision 3:** The Board agreed with the proposed change of frequency in cashflow updates for the Board quarterly. The cashflow will be discussed with the treasurer quarterly.

Paper 4C - 2018 Quarter I financial report

AV thanked the KB for generously hosting EF.

Paper 4D - Draft 2017 annual report and accounts

AV - The report is for approval pending Europeana DSI-4 tender results. All numbers are based on the principle of 'going concern'.

**Decision 4:** With the reserve in relation to Europeana DSI-4 tender, the Board approved the 2017 annual report and accounts. Should EF fail to win the Europeana DSI-4 tender, this approval becomes null.

## VII. Progress against [Business Plan 2018](#)

Paper 5A - Update on generic services projects

VJV - The 2016 call has awarded 8 new GS-2 projects, in three of which EF is involved: Europeana Media with Cinecitta Luce, and Crowd Heritage with NTA. EF isn't a partner in the other 5 but works with them as the operator of Europeana DSI-3. EF also submitted in two proposals under Europeana GS-3: Europeana Common Culture and Europeana Artificial Intelligence. The results will be known in October.

HV - There is a lot of interest in Europeana related funding opportunities which has translated into more projects being awarded. That is of course a good thing, but it also poses new



challenges. It is important to safeguard the brand integrity and the quality of the core service. A great example of such a cooperation was Europeana Creative, which was excellently run by the National Library of Austria and delivered critical components to the Europeana Service (Europeana Labs, the Europeana Publishing Framework).

EN - The shared feeling of belonging and responsibility can help bring partners into these projects where they actively collaborate and feel connected. EF can keep creating such shared direction, and Europeana is a fantastic hub for that.

Paper 5B - Europeana DSI-3 fourth periodic report

MK the chair of Europeana DSI 3 steering committee reviewed the fourth report. It is very well written and he is very pleased with the progress towards the set KPIs. The ongoing work on metis, alternative aggregation, quality and newspaper is very interesting.

Paper 5D - Web traffic report

HV - The web traffic is our main area of concern. The improvement (in particular indexing by Google) is going in the right direction but still far from target.

Paper 5C - Content report, Paper 5E - Status of KPIs, Paper 5F - Events were not discussed.

### **VIII. Any Other Business**

EN - We have to say goodbye and thank you to MR from the Estonian Presidency end of June. We do so in writing. In her capacity as the sitting EU presidency, she was part of the impact work, was the DCHE link during the Estonian presidency, and collaborated with the impact and vision taskforces. The outgoing Estonian Presidency member will be replaced with the Romanian Presidency representative.

JO - We are working on a strategic "Research & Innovation agenda for Europeana". The members of the taskforce are: Antoine Isaac (EF), Johan Oomen (chair), Julia Schellenberg (EF), Lora Aroyo, Lorna Hughes, Max Kaiser, Milena Popova (EF), Monika Hagedorn-Saupe, Rasa Bocyte and Victor-Jan Vos(EF). JO invited the Board to take a look at the first draft as it's maturing. The work will be linked to and aligned with the Europeana Impact Framework. Here are the [slides presented during EuropeanaTech](#). The work will continue over summer. We are tasked to write a mission agenda to be delivered in September. The TF started to look at this at the EuropeanaTech and got feedback and ideas from the delegates there.

HV - This is on the agenda at the September meeting.



JF - A new round of elections take place in the LIBER board. If elected as the chair of LIBER, JF will be replaced by the new vice chair of LIBER on Europeana Governing Board for the remaining period of her term. JF will inform the Board after the elections.

EN - The next meeting on 21 September will be held at the Deutsche Nationalbibliothek, Frankfurt.

The chair thanked the Board and closed the meeting.

**Circulation:**

Europeana Foundation Governing Board Members, Observers and the DCHE Expert Group

**Classification:**

Public